

GREAT AYTON PARISH COUNCIL

Clerk: Andrew Snowdon
Email: clerk@great-ayton.org.uk



GREAT AYTON PARISH COUNCIL

Minutes of the meeting held on Tuesday 10th January 2023 at 19.00

Present: Cllr Greenwell, Cllr Kirk, Cllr Baylin, Cllr Short, Cllr Hall, A Snowdon (Clerk)

In Attendance: Lee Marley (Cemetery & Services Superintendent), Heather Moorhouse (NYCC)

Apologies: Cllr Blackmore (accepted)

Appointment of Chairperson

Following a vote at the 6th December 2022 meeting it was **RESOLVED** that Cllr Greenwell be appointed as Chair, the Declaration of Acceptance of Office having been duly signed and witnessed.

Minutes from the Parish Council Meeting held on Tuesday 6th December 2022

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 6th December 2022 as a true and accurate record.

Police Report

The Police report was **RECEIVED** and **ACCEPTED**. There have been 3 reports of Antisocial behaviour towards persons, 1 x Stolen motor vehicle, 1 x Window smashed at residential property, 1 x Theft of bank card, 1 x Theft of documents, 5 incidents of violence and 3 other crimes (inc drugs/fraud.)

Reports from NYCC and HDC councillors

NYCC – Cllr Moorhouse confirmed that the NYCC Highways team were investigating subsidence in the road near to the Velveteen Rabbit / Stone Bridge.

HDC - Nothing to report.

Planning applications – Consultation Responses.

22/02778/FUL 5 Park Rise Great Ayton Middlesbrough North Yorkshire TS9 6ND

Construction of a 2-storey extension to the front Open for comment. [No objection / No observation](#)

NYM/2022/0879 2 Dikes Lane, Great Ayton

Application for Listed Building consent for installation of replacement timber double glazed windows.

[No objection / No observation](#)

22/02796/TPO & 22/02792/CAT Street Record Hollygarth Great Ayton North Yorkshire

Works to tree subject to a Tree Preservation Order Open for comment.

[Unfortunately the .docx report which is attached to the HDC portal will not download and hence Great Ayton Parish Council is unable to comment on this application.](#)

16/02048/DCN02 Angrove Country Park Greystone Hills Great Ayton North Yorkshire TS9 6RN

Discharge of condition 3 to previously approved application 16/02048/FUL Open for comment.

[No objection / No observation](#)

22/02821/TPO 100 Guisborough Road Great Ayton Middlesbrough North Yorkshire TS9 6QJ

Works to a tree with a tree preservation order 19/0009/TPO2 Open for comment.

[No objection / Works to be undertaken in accordance with the arboreal report.](#)

22/02882/FUL 18 Guisborough Road Great Ayton Middlesbrough North Yorkshire TS9 6AB

Single storey side garage and workshop extension to dwelling Open for comment. [No objection / No observation](#)

23/00010/FUL Angrove Country Park Greystone Hills Great Ayton North Yorkshire

Change of use of land for formation of play area to serve existing holiday park. [No objection / No observation](#)

23/00016/FUL Manor Grange Farm Great Ayton Middlesbrough North Yorkshire

Proposed construction of a muck storage building for the undercover storage of manure. [No objection / No observation](#)

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Planning decisions by LPA – Noted

21/02852/LBC Bridge Cottage 4 Bridge Street Great Ayton

Listed Building Consent for replacement windows. **REFUSED**

22/02507/FUL OS Field 0089 Tunstall Lane Nunthorpe

Demolition of barn and construction of a single dwelling. **GRANTED**

22/01588/FUL OS Field 0066 Yarm Lane Great Ayton

Change of use of land for the addition of 5 touring caravan hardstandings. **REFUSED**

To consider matters requested by Councillors/Clerk and decide upon action by way of resolution.

It was **RESOLVED** that the Commonwealth War Graves Commission be asked to erect a sign at the Cemetery to let the public know of the 5 war graves shown in the CWGC records.

It was **AGREED** that the Clerk should write to NYCC Highways to enquire about sensible parking controls which might be implemented in an informal manner to assist the Co-Op deliveries to the rear of the High Street via Park Square / Park Rise.

It was **RESOLVED** that a change be made to the Personnel Committee 'Terms of Reference' to appoint all councillors as members of committee to ensure that the minimum quorum of 3 councillors can be achieved at formal meetings.

Following recommendation by the Personnel Committee members, it was **RESOLVED** that the Cemetery & Services Superintendent's salary be increased to reflect additional responsibilities, and that this be backdated to 1st November 2022.

To receive reports/information from Councillors/Clerk and decide upon future actions.

Cllr Short reported that he had received the email contact of the local qualified Clerk of Carlton parish, who might be amenable to interview for Great Ayton's vacancy for a Clerk/RFO. It was **AGREED** that the interim Clerk should write to the prospective candidate and establish the extent of interest and organise an interview.

Cllr Baylin gave a verbal report with regards to potential Road Safety improvements to the A173 through Great Ayton. In particular Cllr Baylin suggested that the Parish Council might consider applying to NYCC Highways to ask that a Traffic Regulation Order be introduced to the A173 to preclude access to heavy commercial vehicles from driving through Great Ayton. The TRO would allow buses to continue to use the road as well as allowing heavy commercial vehicles to make deliveries, but restrict the use of the A173 as a through road. Cllr Baylin gave examples where NYCC Highways had implemented similar heavy commercial vehicle TRO restrictions in other North Yorkshire villages including other 'A' class roads. Cllrs thanked Cllr Baylin for his verbal report and asked that he produce a written report by way of clarification so that the matter might be given proper consideration. **NOTED**

Cllr Baylin asked that the parish council consider introducing electronic key fob access to allotments along with automatic security barriers to be used by all allotment tenants. Through discussion it was observed that the cost of such a solution would likely be beyond current budgets though there was general support of the principle of controlled gated access. Cllr Baylin was asked to investigate other cost effective options for access control, and it was suggested that he might consider taking on the role of (volunteer) Allotments Officer as a means of enabling him to formally 'act' on behalf of the parish council within the terms of the published regulations. **NOTED**

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Financial Reports –

Receipts and Payments for January 2023 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

Monies received by cash, bank transfer or cheque.

Who	What	Date	Amount
Public Donations	Carols on the High Green		£661.51
Various	Allotment Rents received (Cash & Cheques)		£340.00
Various	Allotment Rents received (Direct transfer)		£242.00
Yatton House Society	Annual Rent		£500.00
M&B Rea	Interment of Ashes		£80.00
		Total	£1,823.51

Payments to be made by DD, Bank Transfer or Cheque

Budget	Who	Description	Date	Amount
	Sam Turner & Sons Ltd	STIHL Petrol Chainsaw Power Unit MS180		£190.00
	Sam Turner & Sons Ltd	25kg Cold Lay Tarmac		£6.75
	Sam Turner & Sons Ltd	25 KG Rock Salt X 2		£9.60
	Sam Turner & Sons Ltd	25 KG Rock Salt X 2		£9.60
	Sam Turner & Sons Ltd	Payment shortfall/correction from Nov 22		£14.14
	Sam Turner & Sons Ltd	Screws & nuts		£2.42
	Sam Turner & Sons Ltd	2 Fence posts & black ties		£9.01
	NYCC Waste Management	Cemetery Bin charges 01/02/2023 to 28/02/2023		£58.38
	NYCC Waste Management	Cemetery Bin charges 01/01/23 - 31/01/23		£58.74
	The Royal Oak	Drinks for band members & volunteers		£54.90
	NBB Recycled Furniture	3 X Memorial Benches & 3 X Plaques		£1,332.00
	Gary Frankish Grounds Maintenance	Supply 20 litres of fuel		£32.60
	Gary Frankish Grounds Maintenance	Ground maintenance around the village for December 2022		£901.83
	Hambleton District Council	Salary Recharges 1st April to 30th June 2022		£16,479.77
	Hambleton District Council	Salary Recharges 1st July to 30th September 2022		£17,044.30
	Minster Self Drive	Vehicle Hire 27/10/2022 to 30/11/2022		£720.00
	Thompsons Hardware Ltd	Cleaning Materials		£46.35
	Thompsons Hardware Ltd	Plants		£11.75
	Thompsons Hardware Ltd	Notebook, 1st class stamps		£8.85
	Cllr Mrs A Taylor	Gift Hamper for Snowman trail		£33.24
	Mr Lee Marley	Keys Cut for PCC		£13.98
	Macmillan Lung Cancer Charity	Carols on the High Green		£661.51
			Total	£37,699.72

Meeting Closed

Next Meeting 7th February 2023, 7pm at the Discovery Centre